

Oklahoma Association of the Deaf (OAD) Executive Board Meeting

July 29, 2017

OKCAD in Oklahoma city, OK

In attendance: President Renee' Sites of Broken Arrow, Vice President Brent Denham of Enid, Secretary Anna Harman of Edmond (excused at 12:45pm), Treasurer John Reininger, Jr. of Oklahoma City, and Members at Large Chris Reagle of Sulphur, Jennifer Boss of Broken Arrow and Miranda Pollard of Moore, Member at Large CODA (2 years) Charo Guillory of Piedmont, and YAP (Youth Ambassador Director) Vickie Hoyer of Sulphur.

Meeting Openings: President Renee' Sites called the meeting to order at 10:07 AM.

The April 2017 minutes needs to be ratified through email. A special meeting will be called and then a regular meeting.

President Renee' Sites pointed out that, as stated in the Article XIII written in the OAD Bylaws, 2/3 of the votes is required to pass an amendment. Motions amended to the bylaws must be passed by 2/3 of the total votes. Since the bylaws were not followed, the motions are invalid. However, these motions may be put off until the next conference (2 years later). They are still good but they cannot be put in effect now. Either the ones with 2/3 votes can be in effect or all of them have to be tabled. There is only one motion that has 40 ayes. John Reininger, Jr. said that if it is not written in the Bylaws, then we are to follow the Robert's Rules of Order. The Bylaws always supersedes the Robert's Rules of Order. Adding a new article to the bylaws requires a new business meeting at the conference and 2/3 votes.

Motions 19, 20, 21, 22, 23, and 24 are not bylaws and will be moved to new business.are not bylaw motions, they are business motions.

Motion #1

I move that we keep motions 1, 2, & 12 and table the rest of the bylaw motions with no recorded number of votes to the next conference. The rationale for the motion: All the other votes were not recorded. Motion made by Chris Reagle, seconded by Vickie Hoyer. Unanimously passed – 8 votes. Made by Chris Reagle and seconded by Vickie Hoyer. Passed to table it.

Charo Guillory recommended that we either table all of the motions or keeps the ones with the passing 2/3 votes to be consistent with the voting process.

According to the Robert's Rules of Order, the hand votes are counted, not the bodies. Renee' spoke with NAD Region III to ask how it's done. Robert's Rule of Order states that it is the total number of hands, i.e. 14 for and 13 against—total is 28 so 2/3 of 28 means that 19 votes were required to pass. This is what NAD uses. Chris mentioned OAD has always counted bodies—example -54 people were present at conference motion time—this means we would need 37 votes to pass a bylaw motion. A motion was going to be made for the board to decide how it would work. Renee' and Chris stated that there used to be a bylaw motion that the board will follow the Roberts Rule of Order. It has since been removed from our bylaws. Therefore, that motion would

fail. The issue is that our bylaws do not say to follow Roberts Rule of Order. Once upon a time it was in the bylaws. It has long since been removed.

Manda Chebultz, an OAD member, recommended that we table all of the motions since we did not follow the bylaw requirement of 2/3 vote. Since the bylaws do not clarify how the 2/3 votes would be counted, Manda suggested that all of the motions be tabled until next conference to allow the members to decide how the votes will be counted and get it put in the bylaws. The board agreed to honor the bylaws and table all of the motions to the next conference.

Motion #1 – John Reininger, Jr. untabled this motion of passing 1, 2 and 12 and amended to table all 2017 Conference motions to 2019 OAD Conference due to no record of 2/3 vote or how 2/3 vote should be counted, whether the votes would be based on the voting by hands or bodies. John Reininger, Jr. seconded. This was passed unanimously.

The Special Meeting is now closed. The Regular Business Meeting is starting now.

Drew Pitchford requested a due process regarding his resignation. After the conference, Drew sent an email to Renee', spoke with her at SWSAD, and turned in resignation saying that he felt it was best to resign. The board extended appreciation for his hard work and his willingness to work with John Reininger, Jr. Renee' Sites said that the auditors must meet before September 15. President Renee' Sites thanked him for doing his best as a Treasurer.

May 22, 2017 Zoom meeting minutes

John Reininger, Jr. moved to accept the minutes as corrected. Chris Reagle seconded. Passed (8 unanimously)

The program book was supposed to be \$500 but it cost \$575. A motion is not needed since it is a part of the conference budget.

We ratified online motions from pre-conference from outgoing board:

Motion #51 - To give OSD 4 registrations with their booth 5/24/17 ratified with unanimous votes (8 votes).

Motion #52 - OAD donates a shirt to OKRID Silent Auction with a 1-year membership to OAD 5/30/17 – the motion was opposed but Renee' Sites found an older motion made by Manda Chebultz time in the office that was already passed and in effect. The motion was to donate \$500.00 to OKRID.

Two memberships instead of one membership were mistakenly given away through a motion that was made regarding giving OKRID a membership and OAD T-shirt for their Silent Auction. The membership cost only \$5.00 at the time so it was not a big loss. Passed unanimously with 8 votes.

Motion #53

\$565 the actual cost

More people had registered for the OAD conference and more donations were given. Renee' Sites asked for 25 more books printed in color.

Passed unanimously (8 votes)

SWSAD – Jennifer Boss chaired it as an OAD representative. TSHA, TCC, and OAD were in a partnership. Jennifer Boss and the helpers wore OAD shirts. Other teams like the idea and may copy their example at their own deaf sports events.

Drew Pitchford gave all materials to the current Treasurer, John Reininger, Jr.

Board Officers

President's Report

Regional III – Renee' Sites attended the Regional III meetings on Zoom in June and July. OAD is not the only state organization with bylaw problems. Many other states have problems with their bylaws.

NAD Region III asked if we would like to have online monthly Vlogs explaining different important information, or live online meetings. This is still pending.

NAD said that the OAD President's name, address, video phone number and email address should be on OAD website so members could contact the President.

Renee Sites' explained that NAD Region III complimented Texas Association of the Deaf website. NAD wants a standard website design. It plans to work on it. We may have to pay little extra for NAD to maintain and oversee OAD website. It is still in the works. JR suggested adding a link to NAD's website to our OAD website.

John Reininger, Jr. gave Jennifer Boss a little more access to modify the website page and some access to some financial reports because he could not grant the access she needed to modify the website and events on the website without access to some financial reports, due to how the website is set up. Jennifer will not be accessing these reports; she will only do what she needs to do for the website updates.

NLTC needs 10 volunteers. Each volunteer will have two free lunches and free NAD memberships. They will have separate dining area to eat since they would not be allowed to eat with workshop attendees. Three volunteers are needed to work at the registration table and to work the workshops. Travis Chebultz, Donna Fine and Vickie Hoyer offered to volunteer. Renee' Sites will attend as OAD President, but also as the coordinator to ensure our volunteers are in place.

Charo Guillory suggested that Renee' check with DRS to see if DRS would loan their projectors. NAD needs more media equipment. TSHA is willing to coordinate with NAD for providing volunteers and when NAD reaches out, TSHA will have EAI and SLRS partner with TSHA. Volunteers are expected to dress nice.

Vice President's Report: attached.

Treasurer's Report: attached.

Secretary's Report: No report at this time.

Manda Chebultz, guest, mentioned that no financial report was given for 201-2013 and asked if OAD can do that. Treasurer will complete 2016 then 2015 and then work on 2013.

Vice President Brent Denham mentioned he has attended Region 3 meetings with President. He is willing to run a booth on September 21 at State Fair for OAD.

Motion#2 : OAD to have a booth at State Fair on September 21st. Miranda, Vickie and Brent will run it. Rationale: to Recruit deaf/hoh for memberships.

Cost: \$15.00 to \$25.00 for Bag of Candy---6 free entrances given from JR Reininger (chair of State Fair Event) PASSED

Mentioned we need new brochures for booth. Will hold till later time, as we continue to create committees and work on professional development.

Brent expressed he wants to be on the Legislative Committee if there is room. He would like to have a democratic/republican committee as a subpar committee to keep up with what is going on politically that might affect us. (No action taken at this time-because we are not politics)

No other reports.

New Business:

Chris Reagle moved to MAL1 as Parliamentary is on hold with the other motions from conference. Accepted by the majority.

Charo is currently still on the board as of this meeting—she recommended that maybe we could have a CODA Committee, to focus on recruiting CODAS and seeing how they can help OAD. She feels that CODAS feel a connection to their parents and the connection is strong and they feel that is where they belong.

Motion #3 by JR Reininger, Second by Chris Reagle, move for OAD to establish a CODA COMMITTEE
Rationale: to create a partnership/for with coda, adults and children. This is separate from our Youth Committee—this committee focuses on CODAS. Charo will report to the board, unless we establish a liaison. PASSED

Next Board Meeting

The next board meeting will be on November 4, 2017, location TBA.

The meeting was adjourned at 3:10pm.

Respectfully submitted by:

Anna Harman, OAD Secretary (2017-2019)

OAD Vice President Report

by Brent Denham

July 29, 2017

- Thanks to President Renee Sites for inviting me in NAD Region 3 Zoom Meeting
 - Learning and understanding how the roundtable system works.
- Need to reserve a booth at Oklahoma State Fair during Disability Awareness Day.
 - OAD YAP to recruit deaf/hard of hearing students.
 - Reason – early sponsorships to cover their expenses.
 - Enrollment for a membership if they are interesting.
- Democratic Party Meeting – July 24, 2017
 - Thanks to Robin Polin for set up a meeting with Anna Langhorn and inviting DGMU to attend the meeting. Donna Fine, Chris Reagle and I were attended along with Robin Polin.
 - Chris Reagle explained her about Communication, Education, Employment, and Equal Access. Main issue is interpreters.
 - Learning about Affirmative Action
 - Five Committees was filled – One of the committee called Disability
 - However, there is no deaf person involved in any committees due to oppression. Only blinds, wheelchairs and etc are involved.
 - Anna will try to see if they allow creating a new special committee for deaf/hard of hearing.
 - Planning to contact Dewey Mosshart and see if we can set up a meeting with Republican Party.
- Suggest that we need to create a new committee like Liaison Committee
 - We can work with Democratic/Republican Party by connecting with Senators and create several bills
 - Bills - Replace Hearing Impaired with Deaf/Hard of Hearing; Add deaf status in DMV system; LEAD-K; other things.
- Need to create a workshop for Vote Register to prepare for 2018 elections.
- Planning to create a draft plan for OAD Conference 2019.

Treasurer's Report

- Announces Tentative Financial Report ending June 30, 2017, copies were shared.
 - The Report shows that we have more money, after the conference budget.
 - Could not receive Merrill Lynch Statement, since the account is locked due to making too many attempts (3) to login.
 - Called the helpline number and they asked for the last 4 numbers of the SS number.
 - Contacted Ron Lawer through VP last night (7/28), he was willing to help us make necessary changes. Since the account is still in his name.
- Announces Tentative Conference Budget Report, copies were shared.
 - Have been working with Drew, clearing up the budget for the conference.
 - Report shows less profit than what was deposited in the bank, which is good.
Reasons:
 - There are no records of payments made in Cash.
 - For instance some people paid conference registrations through PayPal, and then later paid Cash to stay at the Dorms.
 - No records of how many OAD T-Shirts we sold during the conference.
- Wild Apricot – OAD Website (gives reviews and opinion)
 - Has updated our membership confirmation email (new & renewals) to include printable Membership Cards.
 - Membership IDs will be displayed on the card for Security Purposes.
 - OADs logo is set as a background, so members might be required to display 'background' to include the logo on the card.
 - If we decide to go forth with Wild Apricot, we could get a 10% discount for an Annual Subscription. Savings of \$4 a month, \$48 dollars for the year. (current \$40 mo., \$480 yr.)
 - Current Membership Total = 163
 - 28 Memberships up for Renewal in September, 90 day notifications were sent.
 - 6 Memberships have passed Renewal Overdue
 - 7 Members are lapsed, until new membership due is paid.
 - Recommend formatting a Website Committee to develop Guidelines. For security reasons since we can have up to 5 administrators each assigned to different privileges.
 - Some privileges grant access to certain financial features, which should be the responsibility of the Treasurer.
 - As of 6/23/2017 assigned Jennifer Boss as "Event Manager", for the purpose of creating and modifying events. Has some financial privileges.
- Been discussing with PayPal about the potential of having the Account Name as the Organization, since to make changes to the Name requires 4 different documents.
 - Photo ID
 - One of the Following
 - Utility Bill matching address on Account
 - Bank Statement linked to Account
 - Credit Card Statement linked to Account

- Document on Business Letterhead
 - Include Primary email address, current name, address, and phone number on PayPal account. Provide the new business contact name and the reason for the change.
 - New business contact SSN
- Financial Committee
 - Members
 - Clint Reininger
 - Andrew Pitchford?
 - _____
 - _____
 - Goals of the Committee
 - Determine Budget/Goals
 - Enhance Google Sheets for the potential to have auditors, perform audit at homes or place of preference.
 - Save money than having to meet and pay Pier Diems.
 - Monthly Audits can be performed.
 - Develop Treasurer's Guidelines